

# REESE PUBLIC SCHOOLS

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*"Students First"*

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Dear Parent/Guardian:

Reese High School will be offering a summer school program for the summer of 2017. Your child may need to make up a credit in order to graduate on time, or may elect to take a course early to "lighten the load" for their junior/senior year for reasons such as attending the tech. center.

Students may take classes during the summer for ½ credit per class. There is a 2 class maximum per summer. The course work is on-line (computer based) and much of the work will be completed at home. In order to do this, students must either have high speed internet at home or access to high speed internet.

The cost will be \$200 per class. The classes will again be spaced out to allow students plenty of time to complete all of the course work. Students will meet in room 205. The class times will be as follows:

**There will be a MANDATORY parent/guardian meeting on Thursday, June 22, 2017 at 6:30 p.m. in the High School Auditorium—your student MUST be in attendance.**

**June 26-28(3 days)—from 26<sup>th</sup> from 10:30-12:30 for first day and 8:30 a.m.-12:30 p.m. all remaining days.**

**July 10-13(4 days)**

**July 24-26 (3 days)**

**Aug. 7-10 (4 days)**

**Aug. 21-23 (1 day of class-2 days of exams)—from 8:30 a.m.-12:30 p.m.  
(attendance make up Aug. 22-23 from 1-4 p.m.)**

Special education students' individual needs will be taken into consideration and accommodations will be made.

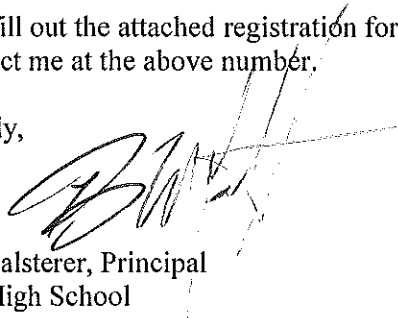
Monday, June 26 at 10:30 am. to 12:30 p.m. and then all other days at 8:30 a.m.

Courses will begin on ~~Wednesday, June 28~~ at 8:30 a.m. All courses need to be completed and exams taken/passed by the end of the session—8 weeks—by Aug. 23, 2017 at 4:00 p.m.

Students must attend all the class times each week. Students must spend approximately 14-18 hours per week outside of the school setting working on assignments and content for each course. The course times are scheduled so that students can still take the July driver ed. course and it will not interfere with Reese HS sports. Please note—if a student finishes early, they do not have to keep coming to the scheduled times.

Please fill out the attached registration form to enroll your child. If you have any questions, please feel free to contact me at the above number.

Sincerely,



Brian Galsterer, Principal  
Reese High School

## Exam Rules for Credit Recovery

1. **Final Exams must be taken at school.**
2. Grades and credits will be issued by and placed on the student transcripts. The grades will be included in the student's cumulative grade point average. If you do not complete the course in the time allotted, there is a 1 week grace period allowed –however-the exam then needs to be taken AT SCHOOL.
3. All assignments require 70% to pass receive credit for the course. Retakes are available to each student—but keep in mind in order to get you would need to finish the class early and start the exam BEFORE the last day of class.
4. Attendance is required and not optional on exam day unless course is already completed.
5. Students will only be working on exam in the computer lab. You cannot use your phone, tablet, etc. nor can you “google” answers. NO OTHER WINDOWS can be open on the computer during the exam.
6. Students who are caught doing “other” activities on the computers in the school lab will be disciplined according to the district policy & high school handbook guidelines. This includes listening to music, watching Youtube, checking any social networking sites, etc.)
7. Student can only use handwritten notes for the exam. You cannot use photocopied or computer printed pages for notes.
8. When you finish, you may ask 1 time only for what percentage you are at. You can use your allotted time to look in your notes, but do not ask again. We will not keep checking to see if you have passed. My suggestion: go through the test and keep a list of questions on a separate sheet that you were not certain about...then when we state you have 60% you need 5 more...you have problems to go back and look at to make changes to.

## Terms and Conditions for Summer School

1. Parents and students must attend mandatory meeting on June 22<sup>nd</sup> from 6:30 PM to 7:30 PM. The first day of class for all students is Wednesday, June 26 beginning at 8:30 a.m. All students must attend this day to get signed on the computer program. Progress reports will not be sent home at any time throughout the program. Parents will be instructed on how to monitor their student's progress at the mandatory meeting.
2. Students must have access to high speed internet (DSL or Cable). The class will not run on dial-up internet modems. Please review list of requirements included to ensure your home computer is compatible.
3. Classes run from June 26<sup>th</sup> until Aug. 23<sup>rd</sup>. The final exams are scheduled for Aug. 22<sup>nd</sup> -23<sup>rd</sup> unless their work as been previously completed. Class(es) must be completed and final exams taken and passed by Aug. 23<sup>rd</sup> by 4:00 PM. **Final Exams must be taken at school.**
4. No refunds will be given due to a lack of computer availability, lack of attendance, not completing all parts of the class within the allotted time, or not completing the class at all.
5. Work will need to be done outside the class time. The average amount of time required per class is approximately 14-18 hours per week. It could be more or less depending on the class taken and the ability of the student. Two classes will equal 28-36 hours per week.
6. Grades and credits will be issued by and placed on the student transcripts. The grades will be included in the student's cumulative grade point average.
7. All assignments require 70% to pass and move on to the next assignment. Five retakes are available to each student. Additional retakes are also allowed, but students must request them at [nseney@reese.k12.mi.us](mailto:nseney@reese.k12.mi.us) or [jalmassy@reese.k12.mi.us](mailto:jalmassy@reese.k12.mi.us).
8. Attendance is required and not optional. Students who are absent from class or do not meet the minimum attendance standards will not earn a credit—there are 16 days total.  

Two absences are allowed for each student for the summer—both which will need to be made up. Students who miss the allowed days will be required to make up the day(s) Aug. 22-23 from 1-4 p.m.
9. Students will need to supply headphones while in the computer lab. Bring headphones to each class.
10. Students will only be working on classes in the computer lab. Students who are caught doing "other" activities on the computers in the school lab will be disciplined according to the district policy & high school handbook guidelines. This includes listening to music, watching Youtube, checking any social networking sites, etc.)end of
11. If students do not have a computer acceptable use policy signed and on file at Reese Public Schools, they must do so prior to using computers at Reese Public Schools.

## Reese Public Schools – Student Acceptable Use Policy September 1, 2016 – August 31, 2020

Internet is a vast, global network, linking computers at universities, high schools, science labs, and other sites. Through Internet, one can communicate with people all over the world through a number of discussion forums, as well as through electronic mail. In addition, many files are available for downloading on the Internet, many of which are of educational value. Because of its enormous size, the Internet's potential is boundless. It is possible to speak with everyone from prominent scientists to world leaders to a friend at college. However, with such great potential for education also comes some potential for abuse. It is the purpose of this list of guidelines, as well as the contract for Internet use, to make sure that all who use Internet, both students and faculty, use this valuable resource in an appropriate manner.

All users will be issued a network user account and password which must be used each time a computer is used. In addition, students may be issued a school Gmail account for school purposes. Anyone unsure of his/her account information can request that information from the office. Users are not allowed temporary access via another user's account.

The most important prerequisite for someone to receive a network account is that he or she **take full responsibility for his or her own actions**. The Reese Public School system, along with the other organizations which make up the Reese network, will not be liable for the actions of anyone connecting to Internet through this hook-up. All users shall assume full liability legal, financial, or otherwise for their actions. In addition, the Reese Public School system takes no responsibility for any information or materials that are transferred through the Reese Network.

Because of the size of the Internet, many kinds of materials eventually find their way onto the system even with the best filters. Currently, Reese uses Watchguard's Web Blocker at the network connection to restrict access to materials harmful to minors. There is no way to block everything because of new items that are created each day on the Internet and the World Wide Web. Should a user happen to find materials unintentionally which may be deemed unacceptable while using his or her Reese Public Schools Network account, he or she shall refrain from using/viewing/downloading this material, and shall not identify or share the location of this material with other students. Any materials found to be unacceptable must be reported to the teacher in charge immediately. If a user finds materials that are deemed unacceptable while using his or her network account and it is done intentionally, the user will be dealt with according to the Discipline Policy in the Reese Public Schools District Handbook. Be aware that the transfer of certain kinds of materials is illegal and punishable by fine or jail sentence.

The primary purpose of the Network connection is educational. It is essential that everyone who uses this connection understand that purpose. This includes using electronic mail, chat rooms and other forms of direct electronic communications like instant messaging. Users may use external email accounts such as Yahoo and Hotmail for educational purposes and under direct teacher supervision. Anyone using this connection for non-educational purposes or not under direct teacher supervision may be asked by Reese Public Schools to log off at any given time. Failure to abide by these regulations shall result in suspension of the Network account, pending administrative review according to the Reese Public Schools District Handbook.

The Reese Public Schools system makes no guarantees, implied or otherwise, regarding the reliability of the data connection. Neither Reese Public Schools, nor the sponsor organizations, shall be liable for any loss or corruption of data resulting while using the Network connection. The district is not responsible for the accuracy or quality of the information obtained through or stored on Reese Network. The District will not be responsible for financial obligations arising through the unauthorized use of Reese Network. Users will identify and hold the district harmless from any losses sustained as a result of intentional misuse of the Reese Public Schools Network Connection.

Computers as well as user accounts are the property of Reese Public Schools. This includes the use of the Reese Network connection—even if being used on your own devices. Personal devices include but are not limited to the following: cell phones, tablets, laptops, e-readers, phone watches, etc. The allowed times and use of personal devices are limited to the handbook policy per building. Reese Public Schools reserves the right to examine all data stored on machines and on the network to make sure that all users are in compliance with these regulations. Any device that uses the Reese Network is subject to examination.

No user shall use this Internet link to perform any act that may be construed as illegal, unethical, or unacceptable including the use of the link to gain unauthorized access to Reese Network files, gain unauthorized access to other systems on the Internet, including so-called "hacking", or any other unlawful activity by a minor online. Users that fail to abide by these regulations shall result in suspension of the Internet account, pending administration review.

The Reese Public Schools administration reserves the right to change these rules at any time with notice.

The Reese Public School system strongly condemns the illegal distribution of software, otherwise known as pirating. Any users caught transferring such files through the Network, and any whose accounts are found to contain such illegal files, shall immediately have their accounts permanently revoked. In addition, all users should be aware that software piracy is a federal offense and is punishable by fine or imprisonment.

Computers are configured by Reese Public Schools and are not to be changed without proper authorization. Unacceptable uses of computers and personal devices on the network include but are not limited to the following: unauthorized chat rooms, unauthorized use of electronic mail, any and all pornographic material, inappropriate use of instant messaging including Microsoft chat, any material deemed bullying, threatening or violent, or plagiarism of copyrighted materials.

Finally; all users should keep in mind that when they use the Internet, they are entering a global community, and any actions taken by them will reflect upon the school system as a whole. As such, all users must behave in an ethical and legal manner.

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## Contract Regarding the Use of Reese Public Schools Computers

I, \_\_\_\_\_, accept and agree to abide by the following rules.

- I agree to abide by all rules which are listed in the Reese Public Schools Student Acceptable Use Policy. This includes going through the training on internet and social networking safety annually as required to gain access to the Reese Network.
- I realize that the primary purpose of the Reese Public Schools Network Connection is educational, and that as such, educational purposes shall take precedence over all others.
- I agree not to participate in the transfer of inappropriate or illegal materials through the Reese Public Schools Network connection. I realize that in some cases, the transfer of such material may result in legal action against me. This includes using the Reese Network on your own personal devices.
- I agree not to allow other individuals to use my account for any computer related activities, nor will I give anyone my password.
- I will not attempt to gain unauthorized access to the District network, or to any other computer system through the District network, or go beyond authorized access. This includes attempting to log in through another person's account or access another person's files
- I will not post personal contact information about myself. Personal contact information includes address, telephone, home address, work address, etc. School address and e-mail address may be used when it is necessary to receive information.
- I will not post personal contact information about other people, including address, telephone, home address, work address, etc.
- I will promptly disclose to my teacher any message they receive that is inappropriate or makes me feel uncomfortable. In addition, I will not send/post any messages that would be inappropriate or make someone else feel uncomfortable. Bullying online will not be acceptable.
- The allowed times and use of personal devices are limited to the handbook policy per building.
- I release the Reese Public School System and all other organizations related to the Reese Network Connection from any liability or damages that may result from the use of the Network Connection. In addition, I will accept full responsibility and liability for the results of my actions with regards to the use of the Network. I release the school and related organizations from any liability relating to consequences resulting from my use of the Network.
- I realize that the use of the Network is a privilege, not a right. I understand that unacceptable behavior may lead to penalties including suspension or revoking of account, disciplinary action, and/or legal action. I understand that in the event of an allegation of a violation of the Acceptable Use Policy, I will be provided with a written notice of the alleged violation and an opportunity to present an explanation before a District Administrator. I understand that disciplinary actions will be pursuant to the procedures described by local, state and federal law and/or the Reese Public Schools District Handbook. If the alleged violation also involves a violation of other provisions of the Reese Public Schools District Handbook, the violation will be handled in accord with the applicable provision of the Handbook.

Printed Name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

The following section need only be signed if the applicant is under eighteen years of age.

As the parent/guardian of the above student, I have discussed with my son/daughter and agree to accept all financial and legal liabilities which may result from my son/daughters use of the Reese Public Schools Network Connection.

Printed name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

**REESE HIGH SCHOOL  
OUT OF DISTRICT REGISTRATION  
2016-17 Credit Recovery**

_____	_____	_____
<i>Student Name (please print)</i>	<i>Graduation Yr.</i>	<i>Student Birthdate (Mo/Day/Year)</i>
_____		
<i>Address</i>		
_____		
<i>Parent Phone Number</i>	<i>Parent Work Phone Number</i>	
_____		
<i>Student Cell Number</i>	<i>Parent email</i>	
_____		

I have read and agree to the terms and conditions of the Reese High School credit recovery/summer program.

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Parent Signature*

**Amount Enclosed:** \_\_\_\_\_ (Please make checks payable to Reese High School.)

**PAYMENT IS DUE IN FULL AT TIME OF REGISTRATION.**

*Please place a check in the box(es) next to the class(es) you would like to take.*

<u>ENGLISH</u>	<u>Cost</u>	<u>SCIENCE</u>	<u>Cost</u>
<input type="checkbox"/> English I (Semester I)	\$200	<input type="checkbox"/> General Biology (Semester I)	\$200
<input type="checkbox"/> English I (Semester II)	\$200	<input type="checkbox"/> General Biology (Semester II)	\$200
<input type="checkbox"/> English II (Semester I)	\$200	<input type="checkbox"/> Physical Science (Semester I)	\$200
<input type="checkbox"/> English II (Semester II)	\$200	<input type="checkbox"/> Physical Science (Semester II)	\$200
<input type="checkbox"/> English III (Semester I)	\$200		
<input type="checkbox"/> English III (Semester II)	\$200	<u>MATHEMATICS</u>	<u>Cost</u>
<input type="checkbox"/> English IV (Semester I)	\$200	<input type="checkbox"/> Algebra I (Semester I)	\$200
<input type="checkbox"/> English IV (Semester II)	\$200	<input type="checkbox"/> Algebra I (Semester II)	\$200
		<input type="checkbox"/> Algebra II (Semester I)	\$200
		<input type="checkbox"/> Algebra II (Semester II)	\$200
		<input type="checkbox"/> Geometry (Semester I)	\$200
		<input type="checkbox"/> Geometry (Semester II)	\$200
		<input type="checkbox"/> Financial Math (Semester I)*	\$200
		*(pending local school approval for math credit)	
		<input type="checkbox"/> Financial Math (Semester II)	\$200
		*(pending local school approval for math credit)	
		<u>Electives</u>	<u>Cost</u>
		<input type="checkbox"/> Healthy Living (1/2 credit)	\$200

\*\*\*\*\* The deadline for enrollment is Thursday, June 22nd at 6:30 p.m. \*\*\*\*\*

\*\*\*\* The credits earned at Reese HS for credit recovery/summer school will transfer to student's home district. If the student needs accommodations, please contact Reese Public Schools.

\_\_\_\_\_  
*Counselor/Principal From Home School District Signature*