

Custodial / Maintenance

SUMMARY: To perform various cleaning tasks within assigned building; may include restrooms, locker rooms, hallways, offices, classrooms, special purpose rooms, conference rooms, auditorium.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- * Clean assigned areas following established schedules and prescribed methods; may include removing trash, sweeping and/or dust mopping floors, polishing hard surfaces, vacuuming carpets, cleaning windows and mirrors, dusting furniture, equipment, and ledges, wet mopping floors, washing off tabletops, countertops, equipment, and chalkboards.
- * Lock and unlock building and rooms, close windows, and turn off lights.
- * Perform special projects as assigned; may include shampooing carpets, stripping and waxing floors, washing walls, windows, baseboards, scrubbing multi-purpose arena, and weight room floor.
- * Maintain assigned equipment for safety and cleanliness and report malfunctioning equipment.
- * Load, unload, and move supplies.

Please contact

Randy Schuette
Schuette Services LLC
Cass City, MI
989-551-7431